



EMPLOYMENT APPLICATION

Type or print legibly.
Applications not filled out completely will be rejected.

820 Kuenzli Street, Reno, NV 89502 (775) 971-1822 <https://www.coolbreezenv.com>

LAST NAME FIRST MIDDLE		DATE
RESIDENCE ADDRESS (STREET) (CITY) (STATE) (ZIP)		
MAILING ADDRESS (STREET) (CITY) (STATE) (ZIP)		
<input type="checkbox"/> SAME		
PRIMARY TELEPHONE NUMBER (INCLUDE AREA CODE)		EMAIL ADDRESS
In accordance with the Immigration Reform and Control Act of 1986, all offers of employment are conditional upon proof of the applicant's identity and legal ability to work in the United States.		ARE YOU A UNITED STATES CITIZEN OR AN ALIEN LEGALLY AUTHORIZED TO WORK IN THE UNITED STATES? <input type="checkbox"/> YES <input type="checkbox"/> NO
State and federal law impose minimum age requirements for employment. If an offer of employment is made, it will be subject to verification that the applicant's age meets the legal requirements.		IF NECESSARY, CAN YOU FURNISH PROOF OF AGE? <input type="checkbox"/> YES <input type="checkbox"/> NO
WHAT POSITION ARE YOU APPLYING FOR? 1 ST CHOICE: 2 ND CHOICE:		HAVE YOU APPLIED HERE BEFORE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, WHEN:
ARE YOU LOOKING FOR PART-TIME OR FULL-TIME WORK?		WERE YOU EVER EMPLOYED HERE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, WHEN:
IF EMPLOYED, ON WHAT DATE WOULD YOU BE AVAILABLE FOR WORK?		ARE YOU WORKING MORE THAN ONE JOB? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, EXPLAIN:
DO YOU HAVE ANY FRIENDS OR RELATIVES CURRENTLY EMPLOYED BY COOL BREEZE? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE STATE THE RELATIVE'S NAME(S):		DO YOU SPEAK ANY OTHER LANGUAGES? <input type="checkbox"/> YES <input type="checkbox"/> NO LIST IF APPLICABLE TO POSITION REQUESTED
IF DRIVING IS AN ESSENTIAL DUTY OF THE JOB WHICH YOU ARE APPLYING FOR, DO YOU HAVE A CURRENT DRIVERS LICENSE? <input type="checkbox"/> YES <input type="checkbox"/> NO		IF YES, PROVIDE INFORMATION BELOW. ISSUING STATE: _____ CLASS: _____ LICENSE NUMBER: _____ EXPIRATION DATE: _____
ARE YOU WILLING TO TRAVEL IF REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, UP TO _____ %.		HAVE YOU SERVED IN THE MILITARY? <input type="checkbox"/> YES <input type="checkbox"/> NO
Have you ever been convicted or found guilty by any court of any felony offense or any gross misdemeanor or simple misdemeanor offense other than a minor traffic offense? (Driving a vehicle while intoxicated or under the influence of alcohol or drugs, or reckless driving, are NOT considered to be "minor traffic offenses".) <input type="checkbox"/> YES <input type="checkbox"/> NO (Convictions do not necessarily disqualify you from employment.)		IF YES, PROVIDE ALL DATES, LOCATIONS, AND NATURE OF ANY CONVICTIONS.
HAVE YOU EVER BEEN FIRED OR ASKED TO RESIGN FROM ANY PREVIOUS EMPLOYMENT? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE EXPLAIN:		

Do you have a disability? YES NO

Do you have any existing (or prior) disabilities that would prevent you from performing any of the following physical requirements for the position: YES NO (Applicable to all positions excluding only accounting and dispatch)

Initial below next to each requirement:

- _____ Physically able to work on HVAC and refrigeration Units.
- _____ Work in settings with extreme cold or extreme heat, depending on the time of the year.
- _____ Withstand prolonged periods of standing, kneeling, crawling or climbing ladders.

_____ Must be able to lift heavy equipment up to 75 pounds at a time.
 _____ Must be able to work in confined spaces and crawl into tight areas.

EDUCATION

NAME	CITY & STATE	GRADUATED	MAJOR/DIPLOMA
LAST HIGH SCHOOL		<input type="checkbox"/> YES <input type="checkbox"/> NO	
COLLEGE		<input type="checkbox"/> YES <input type="checkbox"/> NO	
TRADE OR BUSINESS		<input type="checkbox"/> YES <input type="checkbox"/> NO	
OTHER (E.G., CORRESPONDENCE COURSES, SEMINARS, WORKSHOPS)			

EMPLOYMENT HISTORY

(Provide information for the last 7 years. Request additional sheet if necessary.)

EMPLOYMENT DATES FROM _____ TO _____	LAST/PRESENT EMPLOYER
POSITION TITLE	ADDRESS (STREET) (CITY) (STATE) (ZIP)
MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	SUPERVISOR'S NAME TITLE TELEPHONE NO.
REASON FOR LEAVING	JOB DUTIES

EMPLOYMENT DATES FROM _____ TO _____	LAST/PRESENT EMPLOYER
POSITION TITLE	ADDRESS (STREET) (CITY) (STATE) (ZIP)
MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	SUPERVISOR'S NAME TITLE TELEPHONE NO.
REASON FOR LEAVING	JOB DUTIES

EMPLOYMENT DATES FROM _____ TO _____	LAST/PRESENT EMPLOYER
POSITION TITLE	ADDRESS (STREET) (CITY) (STATE) (ZIP)
MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	SUPERVISOR'S NAME TITLE TELEPHONE NO.
REASON FOR LEAVING	JOB DUTIES

EMPLOYMENT DATES FROM _____ TO _____	LAST/PRESENT EMPLOYER
---	-----------------------

POSITION TITLE	ADDRESS (STREET) (CITY) (STATE) (ZIP)
MAY WE CONTACT THIS EMPLOYER? <input type="checkbox"/> YES <input type="checkbox"/> NO	SUPERVISOR'S NAME TITLE TELEPHONE NO.
REASON FOR LEAVING	JOB DUTIES

AFFIDAVIT – PLEASE READ CAREFULLY

JOB-RELATED SKILLS

LIST ANY JOB-RELATED EXPERIENCES OR SKILLS.

PROFESSIONAL REFERENCES

NAME	OCCUPATION	EMAIL	PHONE NUMBER

APPLICATIONS WILL BE KEPT UNDER ACTIVE CONSIDERATION FOR ONE (1) YEAR.

IMPORTANT!

PLEASE READ CAREFULLY BEFORE SIGNING.

IF YOU DO NOT UNDERSTAND ANY OF THE FOLLOWING, PLEASE ASK FOR ASSISTANCE.

Any applicant will be immediately rejected for employment or, if hired, dismissed without notice for giving false information in this application or failing to accurately provide information requested.

- I have truthfully disclosed all information requested in this application.
- I understand that it is the policy of Cool Breeze that all employees are employed at the will of both the employee and Cool Breeze. This means the employee may quit at any time, for any reason or no reason, with or without notice. Similarly, Cool Breeze may terminate employment at any time, for any reason, or no reason, with or without notice. There is no contractual promise or legal requirement by either the employee or the Company that employment will be for any set period. Nor is there any contractual promise or legal requirement that employment will be terminated only under particular circumstances, under a particular procedure, or with a particular type of notice. Any exception to this policy of employment-at-will may only be made in

writing and signed by the owner. This policy is not modified by any statements, express or implied, contained in any employment handbook, application, memoranda, policy, manual or procedures, or any other materials provided to applicants or employees in connection with their employment. Nor is this policy modified by any oral statements or conduct, expressed or implied. This

Version: April 2024

policy supersedes any and all written, oral, or implied representations that are in any way inconsistent with it.

- I understand that it is also the policy of the Company to provide equal opportunity and equal treatment for all employees and applicants, regardless of race, religion, color, sex, age, national origin, disability, pregnancy, sexual orientation, veteran status,

gender identity or any other basis prohibited by law. This policy applies to all terms, conditions, and privileges of employment including, but not limited to, recruitment and hiring, opportunities for advancement, participation in training programs, wages, salaries, or benefits. We strongly encourage qualified individuals to apply for any available position with the Company. An effective equal opportunity in employment program cannot be achieved without the support of employees at all levels. Any employee who believes they may be a victim of prohibited discrimination must report the allegation of discrimination to their immediate manager or supervisor.

- I authorize contact with any person or entity named in this application and any other person or entity who may have knowledge concerning my past and I authorize all those who are acquainted with me, including, but not limited to previous employers,

references, and law enforcement agencies asked to provide a record of criminal history in accordance with Nevada State law, to furnish any and all information they may have concerning me which may be material to my qualifications for the job for which I have applied.

- I hereby fully release my prospective employer, its agents and any person or entity that provides or receives information pursuant to this application from any and all liability and any damage which may arise there from.
- I understand that it is also the policy of Cool Breeze to ensure that client information and Cool Breeze information shall be and is considered confidential. All employees have an obligation to respect and protect the confidentiality of such information. This obligation by all employees continues even after termination of employment.

I have read and understand all the provisions of this application for employment.

APPLICANT SIGNATURE DATE

Google Docs/01-Employment Application